# Cook Memorial Library Commission

# Meeting Minutes

## Thursday, October 19, 2023

## 4:00 PM

Meeting Attendees: Carrie Bushman, Angela D’Antonio, Nichole Welch, Barb Minge and Marilyn Herbst. Absent: Ryan Zastrow.

Call to order

Meeting called to order at: 4:03 PM in the Studio.

1. Approval of minutes from last meeting
2. Barbara Minge made a motion to approve the minutes from the October meeting and Nichole Welch seconded.
3. Public comments

a. none

1. Staff Comments

a. Celine Vandervlugt, Library Staff, shared current programs and things that she has been working on. She also talked about the Association of Rural and Small Library Conference that she attended in September in Wichita, Kansas.

1. Reports
2. Director Bushman shared some of the ideas she came back with from the ARSL conference in Kansas. Some of these included creating e-cards again, and possible becoming a passport agency. Lobby Stops was something else that staff has been looking into adding to various agencies in town. This would include a simple shelf, branded with the Library’s logo and information, as well as free books.
3. Director Bushman shared that the library has a new collaboration with the EOU Writing Center this year. Some tutors from the Writing Center will be available on Mondays from 2:00-4:00 pm in the Studio to provide help with writing or resumes, during the EOU Academic Year.
4. A Staff break room has not been provided since late 2019. The Director recently purchased a new couch, and recliner so that staff can once again have a place to take a break and feel relaxed in a pleasant space.
5. It was suggested that Library Staff begin visiting local businesses around town to introduce themselves and share what the library has to offer. Perhaps this might spark some new collaboration.
6. Director Bushman shared the library statistics for the month of September 2023 and gave updates about CHD’s and Liv Westenskow’s children’s storytimes. There will be a new program beginning in November, based on Mark Yaconelli’s new book. It will be a community story sharing program and staff is very excited.
7. Director Bushman will be attending the LEO (Libraries of Eastern Oregon) annual meeting Friday, October 20th, which is being held here in the library’s community room.
8. The library has a new offering called TeachingBooks. It is an online platform which provides reader’s advisory and many teaching tools based on children and YA books and authors.

VIII. Adjournment

a) Meeting adjourned at: approximately 4:45 pm.

b) Next meeting will be held at the library on December 21, 2023 at 4:00 pm.